

Admissions criteria:

- A product or service that will be ready for market testing or introduction within 180 days.
- A market feasibility plan substantiated by research and professional judgment.
 - A business profile or plan that includes a 3-year financial projection.
 - Projections must be monthly for the first year and quarterly for the second and third years.
 - The financial section of the plan must include:
- An opening day balance sheet
- A statement of the sources and uses of funds
- A list of all start-up expenses and how they will be financed
- A list of assumptions on which the financial information is based.
- A clear understanding of the target markets for the products and services, as well as how the company's products or services differ from those offered by others. If the entrepreneur lacks sales experience, the plan must state how sales will be accomplished.
- A document listing the company's Board of Directors or Advisors, as well as all team members, including professional backgrounds and experiences and their responsibilities in the company.
- A personal statement and a credit report or references. The applicant must demonstrate the wherewithal to finance the business for the first year of operation.

Other considerations:

- The company must within its first three years of operation or in a restart mode.
- The business must be identifiable as high-tech, technology related business service.
- The applicant must demonstrate potential to create additional jobs within 48 months of admission.
- The prospective tenant will be expected to schedule a meeting once a quarter with the Incubator director or designee to discuss his/her business progress.
- An insurance policy, including Workers Compensation, will need to be in effect prior to occupancy.
- A one-month security payment is required in advance of admission.